

**Minutes of the Special Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: Monday, June 25, 2021 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held a special meeting beginning at 8:00 a.m. on Monday, June 21, 2021. The meeting was held in the District Office in the Kittson County Courthouse in Hallock, MN.

Managers present included President Paul Olsonawski, Vice President Roger Anderson, Secretary Daryl Klegstad, and Treasurer Joel Muir. Managers Bruce Anderson, Rick Sikorski, and Scott Klein were absent.

Others present included District Administrator Dan Money.

The meeting was called to order by President Olsonawski. He stated that the purpose of the special meeting was to review applications for the position of District Head Technician and potentially make a selection. It was noted the position has been advertised for 6 weeks is open for applications until 4:00 p.m. this afternoon.

District Administrator Money provided information on each of the candidates, including their resume, references, and related information. The personnel committee consisting of Olsonawski, Muir, and Sikorski along with Administrator Money have interviewed each candidate, ranked and them and gave a recommendation for their preferred candidate. The Board of Managers discussed and deliberated the choices before them.

Upon a **motion** by Olsonawski, **second** by Klegstad and a **unanimous vote** of the Managers, it was decided to offer the position to Tyler Coffield, contingent if no other applications are received by today's deadline. Recommendations of the personnel committee were approved for a 45 day probationary period after which full benefits will apply in accordance with the District Employment Policy. Pension under MN Public Employees Retirement will be offered in accordance with Minnesota law. Vacation time and sick leave will accrue from the beginning of employment, however cannot be taken until after the probationary period has ended. Starting salary was set at \$50,000, to be reviewed annually in December of each year.

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Daryl Klegstad, Secretary



Roger Anderson, Vice President